



# ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

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## Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/CIR17

Date: 18.08.2021

### CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 25.08.2021 at 11.00 am through Online Platform.

The points to be discussed in the meeting are as follows:

### AGENDA

1. Review of the actions taken for the previous meeting
2. Preparation of Academic Calendar for the Academic Year 2021-2022
3. Conduct of Online Classes
4. Apply for NBA Status
5. Apply for project funding proposals and Consultancy works
6. Organising Quality Initiative Programmes and Activities
7. Conduct of Webinars, FDPs, Guest lectures and Online Quiz
8. Development of Infrastructural Facilities
9. Conduct of Value Added Courses & Certificate Courses
10. Conduct of Placement Drives
11. Extension of service to society

*S. Subhaashini*  
Co-ordinator – IQAC



*[Signature]*  
Principal 18/8

PRINCIPAL  
ANNAPOORANA ENGINEERING COLLEGE  
PERIYA SEERAGAPADI (P.O.)  
SALEM- 636 308.

Copy to:

1. Director-TKVTSSMEC Trust
2. All members of IQAC
3. Notice Board



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## Internal Quality Assurance Cell

AEC/IQACMEETING/2021-2022/ 17

Date: 25.08.2021

Minutes of the meeting held at 11.00 am through Online Platform

### Members present

SL.NO	NAME	POSITION	DESIGNATION
1.	Dr.A.Anbuchezeian	Chair Person	Principal
2.	Mr.N.V.Chandrasekar	Representing Management	Director- TKVTSSMEC Trust
3.	Dr.V.Rajkumar	Academic Expert	Professor, GCE, Salem
4.	Dr.G.Maheswaran	Academic Expert	Principal, VSA Engineering College, Salem
5.	Mr.L.Gnana Prakash	Member	Director-Administration
6.	Mr.S.Palanisamy	Member	Finance Officer
7.	Dr.P.Vivek	Member	Head - Automobile Engineering
8.	Mrs.R.S.Gandhimathi	Member	Asso.Prof - Civil Engineering
9.	Dr.T.Buvaneswari	Member	Head/ PG - CSE
10.	Mr.B.Ramesh	Member	Head - ECE
11.	Dr.R.Venkatesh	Member	Head - EEE
12.	Dr.S.Senthil Kumar	Member	Head - Mechanical Engineering
13.	Dr.R.Kumaravel	Member	Examination Cell - Coordinator
14.	Dr.S.Subhashini	Coordinator	Director-Academics
15.	Dr.P.Gnanasekar	Member from Local Society	CEO-VMRF(DU)
16.	Mr.R.Bharanitharan	Member from Industry/Employer	CEO- Bharani Constructions, Salem





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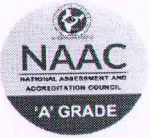
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17.	Mr.T.Jayamurugan	Member from Industry	Senior Quality Inspector, Steel Plant, Salem
18.	Mr.C.Silambarasan	Alumni Member	Quantity Surveyor, KG Foundations Private Limited, Chennai
19.	Ms.R.Amulu	Student Member	Final Year- CSE

Dr. A. Anbuhezian  
Principal, AEC

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## The following points were discussed

Sl.No	Points Discussed	Responsibility	Target date
1.	<b>Review of action taken of the previous meeting</b>		
	The IQAC coordinator reviewed the actions taken for the previous meeting	IQAC - Coordinator	-
2.	<b>Preparation of Academic Calendar for the Academic Year 2021-2022</b>		
	The Principal instructed the Academic Committee to prepare the Academic Calendar for the AY 2021-2022	Academic Committee HODs	Before end of August 2021
3.	<b>Conduct of Online Classes</b>		
	The Principal instructed the Academic committee and the Heads of various departments to start classes via online platform as per Academic Schedule	Academic Committee Departmental Heads	Routine
4.	<b>Apply for NBA Status</b>		
	The Representing Management & the Principal expressed the need of getting NBA Status for eligible programmes and insisted upon applying and achieving the Accreditation	IQAC - Coordinator	By the end of AY 2021-2022
5.	<b>Apply for project funding proposals and Consultancy works</b>		
	The Principal insisted that funding project proposals more of consultancy works should be done by the departments.	HODs	Routine
6.	<b>Organising of Quality Initiative Programmes and Activities</b>		
	The Representing Management insisted on conducting various Quality Enhancement programs and activities	Principal IQAC- Coordinator Departmental Heads	Routine
7.	<b>Conduct of Webinars, FDPs, Guest lectures and Online Quiz</b>		
	The Representing Management instructed to conduct programs such as Webinars, FDPs, Guest lectures and Quiz for the benefit of students and faculty members	Principal Departmental Heads	Routine
8.	<b>Development of Infrastructural Facilities</b>		
	The Representing Management informed the Principal to develop the infrastructure of the college , if required	Principal	Routine





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**Dr. A. Anbuhezian**  
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	The Representing Management insisted on conducting various Quality Enhancement programs and activities	Principal IQAC- Coordinator Departmental Heads	Routine
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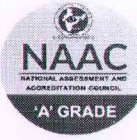
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9.	<b>Conduct of Value Added Courses and Certificate Courses</b>		
	The Representing Management instructed the Conduct of Value –Added Courses and Certificate Courses by every department	Principal Academic Committee HODs	Routine
10.	<b>Conduct of Placement Drives</b>		
	The Representing Management instructed to place the students in reputed core industries	Principal Placement Officer	Routine
11.	<b>Extension of service to society</b>		
	The Principal instructed to extend the possible service to society during such pandemic situation	IQAC Coordinator	Pandemic times

IQAC Coordinator concluded the meeting by expressing gratitude towards all the members for their participation, valuable guidance and support.

Meeting Adjourned at 12.30am

*S. Subraashini*  
Coordinator – IQAC



Copy to

1. Director-TKVTSSMEC Trust
2. All members of IQAC

*[Signature]*  
Principal

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## Action taken report for the minutes of the meeting held on 25.08.2021

S.No	Action Plan	Action Taken
1.	Review of Action taken report of the previous meeting	-
2.	Preparation of Academic Calendar for the Academic Year 2021-2022	The Academic Committee prepared the Academic Calendar inculcating the information related to the curricular activities for that specific AY.
3.	Conduct of Online Classes	For the AY 2021-2022, Online classes were conducted by the faculty members from 18.08.2021 by using NPTEL videos, U-Tube videos to enhance the TLP till 15.09.2021 and then after regular offline classes were started
4.	Apply for NBA Status	The Principal and the IQAC – Coordinator convened a meet with the heads of various departments, discussed upon the eligibility criteria for applying for NBA Accreditation and decided to apply for Civil, CSE, EEE and Mechanical Engineering Departments. In this regard, NBA Application was filled and sent on 20.08.2020 and following it Pre-qualifier was submitted on 02.09.2021 and SAR was submitted on 20.10.2021.
5.	Apply for project funding proposals and Consultancy works	1.Non-Govt funding proposals by a.Department of Civil Engineering for Bharani Constructions Pvt. Ltd was completed on 15.09.2021. b. Department of CSE for Avatar Academy was completed on 14.09.2021 2. Consultancy works by Civil Engineering Department was done as follows: 1.Autocad Drawings – Sri Structures - 17.09.2021 2.Vikram Construction – Mix Design Calculations – 11.10.2021 3.K.R Constructions – Autocad Drawings – 25.10.2021
6.	Organising Quality Initiative Programmes and Activities	1. ISO Renewal was done on September 2021 2. Signed MoUs with : a. Avodha Edutech Pvt.Ltd - 12.11.2021 b. Thiru Annamalaiyar Electronics - 18.11.2021 c. IPCS Global Solutions Pvt Ltd - 19.11.2021 d. Maven Silicon Softech Pvt.Ltd - 24.11.2021





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7.	Conduct of Webinars, FDPs, Guest lectures and Online Quiz	Events were organized by various departments in association with IQAC ( List of events organized is attached separately)
8.	Development of Infrastructural Facilities	1. Boys Hostel – 1 <sup>st</sup> floor construction work was started 2. Kabaddi Ground was made ready
9.	Conduct of Value Added Courses & Certificate Courses	Conduct of Value – Added Courses & Certificate Courses are discussed and approved to be conducted for the academic year 2021 - 2022
10.	Conduct of Placement Drives	On campus Placement drives were organised 1. Mergosoft Pvt.Ltd, Salem – 13.10.2021 2. Bharani Constructions, Salem – 09.11.2021
11.	Extension of service to society	1.Through NSS Unit : Accommodation was provided within the college premises on 28.08.2021 & 29.08.2021, for the CRPF Personnel involved in 75 <sup>th</sup> Independence Day Cycle Rally.

*S. Subraashini*  
Coordinator – IQAC



*[Signature]*  
Principal  
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## List of events conducted are as follows:

S.NO	DATES	TITLE OF THE PROGRAMME
1.	08.09.2021	Prospects for Student Entrepreneurs
2.	15.09.2021	Engineer's Day 2021
3.	15.09.2021	IOT development with Real time application
4.	22.09.2021	Prototype Validation : Converting Prototype in to Start-ups
5.	22.09.2021	Converting Innovation Ideas into Prototype
6.	22.09.2021	Troubleshooting in Two and Four Wheeler
7.	02.10.2021	Innovation and Creativity in the Sustenance and Successful Growth of Business / Enterprise
8.	02.10.2021	Converting Prototype into Start-ups
9.	16.10.2021	Demolition of Buildings
10.	23.10.2021	Implementation of IS Codes in Civil Projects
11.	08.12.2021	Women Entrepreneurship
12.	14.12.2021	My Story - Motivational Session by Successful Innovators
13.	20.11.2021	Workshop on "Entrepreneurship and Innovation as Career Opportunity"
14.	25.11.2021	E SAMBHAV e NLAP





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## INTERNAL QUALITY ASSURANCE CELL

Date:26.08.2021

As per the discussion made in the IQAC Meeting Minutes dated 25.08.2021, the following Value-Added Courses and Certificate Courses are approved for conduct in the Academic Year 2021-2022.

S.No	Course	Course Title
1.	Value-Added Courses	Campus Recruitment Training
		Entrepreneurship Development Program
		Employability Enhancement Training
		Soft Skill Training
		Aptitude Training
		Yoga and Meditation
		Placement Training
		Speaking & presentation
		Time management
		Campus to Corporate Training
		Leadership
		Personality development
		Motivational Training
2.	Certificate Course	Geometric Dimensioning and Tolerancing
		Automotive Engine after treatment systems for BS-VI
		PM and Nox control techniques
		Drone surveying
		Modern tools used in construction industries
		Sketch up 3D
		Python
		Photoshop
		NS2
		Image Processing Using Mat lab
		Signal Processing Using MATLAB
		VHDL modeling in VLSI
		Electrical CAD
		MATLAB
		Programmable Logic Controller
Inspection and Quality Control		
Engine Dismantling and Assembly		
Air-conditioning and refrigeration system		

S. Subhaashini  
Coordinator



Principal

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